



Memorial Hall Library  
**Volunteer Application**  
**for the Teen Summer Reading**  
**Program**  
2009

**For students entering grades 6 through 12 only**  
**Return by Monday, June 1, 2009**

**Please Print Clearly ~ Fill in all spaces**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Grade Entering: \_\_\_\_\_

Email Address: \_\_\_\_\_

School Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_

**Some of your volunteer responsibilities will include:**

- Working one 2 1/2 hour session a week for a total of 4 weeks
- Participating in the 'Tween or Teen advisory groups
- Assisting students participating in the teen summer reading program
- Selecting materials to purchase for the library's collection
- Office tasks
- Group projects

**Previous volunteer (or paid) experience:** (please give a brief description)

**Person to notify in case of emergency:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone/Cell Phone: \_\_\_\_\_

**MORE ON REVERSE**

**Volunteen Schedule**

The chart below lists all available shifts. The volunteen will work his/her scheduled shift for 4 weeks over the course of the summer (July 6 through August 21) as agreed upon by the volunteen coordinators. **Unfortunately, due to high interest in this program & budget cuts, we will not be able to accommodate any special schedules.**

Days of the week	Available shifts	Check <b>one</b> 1 <sup>st</sup> choice time slot	Check <b>one</b> 2 <sup>nd</sup> choice time slot	Please check here if you have no preference. _____
Mondays	2:30pm-5pm			
Tuesdays	2:30pm-5pm			
Wednesdays	6pm-8:30pm			
Thursdays	2:30-5pm			
Fridays	2:30-5pm			

**PLEASE LIST VACATION TIMES AND ANY OTHER DAYS YOU ARE UNABLE TO VOLUNTEER:**

I have read the above Volunteen Application and \_\_\_\_\_ (student's name) has my permission to participate in the VOLUNTEEN PROGRAM at Memorial Hall Library during the summer for a total of 10 hours.

**Parent's signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Volunteen Program Coordinators: Kimberly Lynn  
& Clare Curran-Ball  
Memorial Hall Library  
Andover, MA 01810  
978-623-8400  
[klynn@mhl.org](mailto:klynn@mhl.org)  
[ccbball@mhl.org](mailto:ccbball@mhl.org)

